

Primary Support Person Roles and Responsibilities

The Primary Support Person role is integral to the student's success with teletherapy. You are the connection between the student, clinician, teacher and school. In this role, the student and clinician are counting on you to perform the following tasks for every therapy session:

1. Walk student to and from the therapy session.
2. Sign the student into the Therapy room via the PresenceLearning platform.
3. Inform the clinician of absences or missed sessions as soon as possible.
4. Serve as the liaison between the teacher and clinician for scheduling and paperwork.
5. Ensure the therapy computer is ready for sessions: equipment is in place, plugged in and working.
6. Observe the therapy session and assist the student if the clinician needs assistance.

Tips for Success

PresenceLearning is committed to supporting the Primary Support Person to ensure the student has a successful therapy session. Please take a moment and complete the following contact information for your reference.

Student's First Name: _____	Student's First Name: _____
Clinician's Name: _____	Clinician's Name: _____
Contact Number: _____	Contact Number: _____
Therapy Room Address: plwith.me/ _____	Therapy Room Address: plwith.me/ _____

Need Help? We're here for you!

Contact Client Support Services | Monday - Friday, 5am - 5pm Pacific Time

Chat: Click **Tech Support Chat** from the Menu in the therapy room.

Phone: Call us toll free: 844.415.4592

Email: For non-urgent issues, please email asksupport@presencelearning.com